

PSY 1970 Undergraduate Teaching Experience Learning Agreement

Students must complete this form with their faculty supervisor before gaining the permission number to register for PSY 1970 credit.

Please read the following directions on how to process this form:

1. Complete this Learning Agreement in collaboration with your faculty supervisor and obtain his or her signature.
2. Email signed agreement to psyadvis@pitt.edu to obtain a permission number.
3. Enroll in PSY 1970 through your Student Center through the my.pitt.edu portal. You must register for this course in order to receive credit.

Student Information

Student name: _____ PeopleSoft number: _____ Pitt email: _____

Faculty Supervisor

Faculty Sponsor Name: _____

E-mail Address: _____ Campus Phone Number: _____

Campus Address: _____

Credit Information

Term (i.e., Fall 2023): _____ Number of Credits (1-3): _____ (1 credit = 55hrs/2 credits = 85 hrs/ 3 credits =120 hrs)

Title/Number of Course for UTA experience: _____
(ex: PSY 0010 Introduction to Psychology)

Supervision and Evaluation Criteria

Faculty Supervisor: Please describe the student responsibilities (the criteria, in part, upon which student will be evaluated):

Faculty Supervisor: Please describe the extent of your supervision of the student's role, including frequency of meeting and methods of evaluation:

Student Acknowledgement of University Policy

This course is offered on an S/N basis only.

_____ (initials) I hereby recognize that my role as an Undergraduate Teaching Assistant binds me to the University policies of Academic Integrity and appropriate Faculty-Student Relationships as outlined in the University's Undergraduate Bulletin and at <https://www.as.pitt.edu/faculty/teaching/guidelines-arts-and-sciences-undergraduate-teaching-experience>

Pre-requisite

A **minimum** Psychology GPA of 3.5, an Overall GPA of 3.0, along with having completed 12 credits of psychology (including current term), and previous completion of psychology course chosen for TA experience (or proficiency in subject area of course, subject to faculty supervisor approval).

If a student has not met the requirements, **faculty** supervisors may waive any of these requirements below:

* The student has not met the following prerequisite(s) (**check all that apply**):

- ☐ Psychology GPA
- ☐ Overall GPA
- ☐ Completed 12 credits of psychology (including current term)

Sign and check off the pre-requisite(s) only if the student has **NOT** met the above pre-requisites.

Faculty Supervisor Signature: _____ Date: _____

Student and Faculty Signatures

Student: (Please initial each item and sign below.) My signature indicates that I agree to:

- _____ Fulfill the hours and duties listed above
- _____ Submit a mid-term and end-of-term reflective paper to CourseWeb by the published semester deadlines

Student Signature

Faculty Supervisor: By signing below, I agree to **1)** provide direction/feedback to this student over the course of term, **2)** monitor the student's hours, and **3)** submit a grade recommendation to the Psychology Advising Office by the requested end-of-semester deadline.

Faculty Supervisor Signature

Registration Authorization (Advising Office use only):

Psychology Advisor Signature _____ Date _____ Class Number _____ Permission Number _____