

Curriculum Vitae

Name: Jennifer Stapel Pietropaolo
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Education

M.Ed. The University of Pittsburgh Administration and Policy Studies
BA The University of Pittsburgh History, Sociology, Gender Studies

Employment

Associate Director

Undergraduate Advising
Department of Psychology
Kenneth P. Dietrich School of Arts and Sciences
University of Pittsburgh

- Hire, train, and supervise 3 professional advisors
 - Hire, train, and supervise 1-3 student employees each academic year
 - Standing member of the Undergraduate Education Committee (UEC)
 - Create and present New Major Orientation for newly declared psychology students
 - Create and present workshops for psychology majors
 - Coordinate the undergraduate Supervised Field Placement program
 - Maintain the Undergraduate Psychology website and email address
 - Guide a caseload of 300+ undergraduate students in academic matters and career exploration
 - Assist in planning and hosting the annual psychology commencement ceremony
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Teaching Experience

Instructor

Introduction to the Field
University of Pittsburgh

Twice per year since August 2017
(each fall and spring term)

- Co-created a course for newly declared psychology majors
- Create an online portal to deposit academic and career resources
- Guide students in exploration of their intended career
- Present experiential learning opportunities for undergraduate psychology majors
- Discuss ways to explore university resources to become a more competitive candidate for graduate school and the work-world
- Present updated information about graduate school and the work world

Instructor
Psychology Senior Seminar
University of Pittsburgh

Twice per year since August 2016
(each fall and spring term)

- Create an online portal to deposit academic and career resources
- Guide students in exploration of their intended career
- Discuss current trends in the work world and help students identify areas of strength and areas to improve
- Explore the differences in the graduate school process for those still pursuing their undergraduate degree and for those who already graduated
- Prepare students to explore job applications and be prepared to interview for those positions

Instructor
Academic Foundations
(Formerly Introduction to the Arts and Sciences)
University of Pittsburgh

Once per year since August 2008
(each fall term)

- Introduce first-year students to academic support resources and the surrounding Pittsburgh communities
- Help students identify and define their academic goals
- Explore effective ways to communicate with faculty
- Mentor an undergraduate teaching assistant

Professional Presentations

2020 Mentoring and Advising Summit: March 2020
Inclusive Excellence in Mentoring and Advising
University of Pittsburgh and Carnegie Mellon Joint Summit
Putting Career Preparation in the Curriculum
Pittsburgh, PA

2019 Mentoring and Advising Summit: April 2019
Diversity and Excellence in Mentoring and Advising
University of Pittsburgh and Carnegie Mellon Joint Summit
Personalizing Advising: Balancing Skill Sets
Pittsburgh, PA

National Academic Advising Association (NACADA) October 2008
Common Reading Discussion: Using Scholarly Research to Discuss Advising Issues
Chicago, IL

Professional Presentations

National Academic Advising Association (NACADA)
April 2008
Orlando, FL

Professional Certificates

Global Competence Certificate May 2021
University of Pittsburgh

Organizational Leadership and Ethic Certificate May 2019
University of Pittsburgh

Diversity and Inclusion Professional Certificate May 2018
University of Pittsburgh

Service

Facilitator February 2023
Questions about college?
Shaler North Hills Library

Staff Advisor Begin March 2022
Plant Based at Pitt
Student Organization
University of Pittsburgh

Presenter September – December 2021
High School Outreach
Psychology Committee on Equity, Inclusion, and Community
University of Pittsburgh